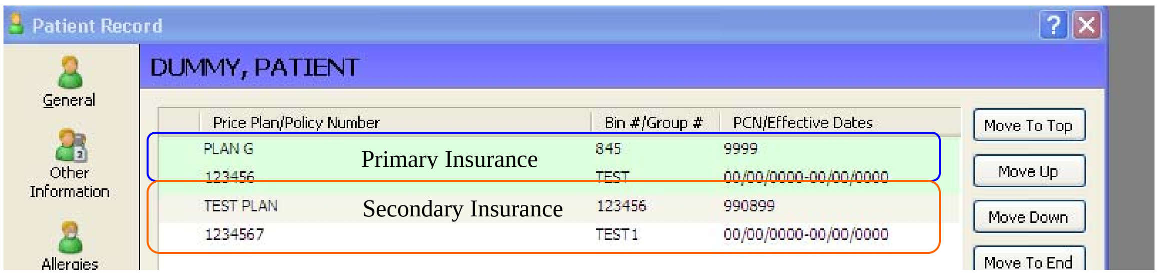
Setting up Coordination of Benefits billing (Linking Primary and Secondary Insurances)

1. Pull up your Patient Record and click on Payment Info (Bottom Left Button)
2. Enter your patient's insurance information.
    a. Enter the Primary Insurance first then enter the Secondary Insurance (Primary Insurance should be the listed first on the Payment Profile)



3. On the Secondary Insurance profile populate the information as shown: